

2023 Guidance for the Re-organisation of Local Parties

Where Local Parties wish to change boundaries then meetings to re-organise the Local Parties will fall into one of the following types:

1. When less than 10% of the membership of your Local Party is changing

If less than 10% of the membership are moving into, or out of, your Local Party because of the Local Party re-organisation, then you should hold your Annual General Meeting (AGM) as usual.

However, in order to comply with the accounting regulations under the Political Parties Elections and Referendums Act 2000 (PPERA), you will need to pass the following motion.

Motion:

(a) That the current officers (Chair, Secretary, Treasurer, Elections Officer and Membership Development Officer) be designated as the Management Committee for the purpose of the approval of its accounts for the year ended 31st December 2023 and the transfer of assets with any departing members.

2. More than 10% of the membership of your Local Party is changing

If more than 10% of the membership are moving into, or out of, your Local Party due to the boundary changes, then you will need to hold a two-part meeting. The first part will be your 2023 AGM as usual including the motion set out below.

Motion:

(a) That the current officers (Chair, Secretary, Treasurer, Elections Officer and Membership Development Officer) be designated as the Management Committee for the purpose of supervising the winding up of the Local Party; the approval of its accounts for the year ended 31st December 2023; and the transfer of its assets to its successors.

(b) That the activities of the Local Party be suspended with effect from 31st December 2023, and that the Local Party then be dissolved, and its assets be transferred to its successors as directed by the Regional Party.

(c) That upon the accounts of the Local Party for the year ending 31st December 2023 being approved by the Management Committee and, if necessary, filed with the Electoral Commission, and upon all the assets of the Local Party being transferred to its successors, the Local Party be dissolved.

The second part should be your 2024 Inaugural General Meeting (IGM) with an agenda as follows:

1. That the [name of Local Party] be established as a Local Party of the Liberal Democrats in accordance with the Party Constitution and as the successor within its area to [names of predecessor local parties] and their predecessors.

2. That the Model Constitution for Local Parties (England) be adopted as the Constitution of the Local Party, subject to such amendments as may be agreed by the meeting (all such amendments being conditional upon approval by the Regional Party).

3. Election of Officers and Executive Committee